

To: All Members of the EXECUTIVE

When calling please ask for:

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Manager

**Policy and Governance**

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Date: 26 August 2016

**Membership of the Executive**

Cllr Julia Potts (Chairman)  
Cllr Tom Martin (Vice Chairman)  
Cllr Brian Adams  
Cllr Andrew Bolton  
Cllr Kevin Deanus

Cllr Jim Edwards  
Cllr Jenny Else  
Cllr Carole King  
Cllr Ged Hall

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 6 SEPTEMBER 2016

TIME: 6.45 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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## **NOTES FOR MEMBERS**

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **MINUTES**

To confirm the Minutes of the Meeting held on 12 July 2016 (to be laid on the table half-an-hour before the meeting).

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

5. **FORWARD PROGRAMME** (Pages 7 - 12)

To adopt the forward programme of decisions for Waverley Borough Council.

6. **BUDGET MANAGEMENT REPORT** (Pages 13 - 20)

[Portfolio Holder: Councillor Ged Hall]  
[Wards Affected: All Waverley Wards]

The report provides a review against the 2016/17 budget for the General Fund and the Housing Revenue Account forecast to 31 March 2017 based on the latest information available.

#### **Recommendation**

**It is recommended that the Executive notes the report and**

1. agrees a supplementary estimate of £20,000 and recommends to the Council that a further supplementary estimate of £230,000 be approved for external legal costs to defend the Council's position on the Judicial Review brought by the Farnham Interest Group (FIG), as detailed in paragraph 9;
  2. approves the allocation of £7,500 from the General Fund urgent capital schemes budget for CCTV at Weyhill bring-bank, detailed in paragraph 14;
  3. approves supplementary estimates of £10,000 for external legal costs relating to the need to secure the services of a "litigation friend" through the courts as detailed in paragraph 19 above and £15,000 for external legal costs associated with addressing an Anti Social Behaviour case in housing, detailed in paragraph 20 above, to be funded from the HRA working balance;
  4. agrees that the school parking and Saturday garden waste collection budget additional income/savings proposals are not implemented in 2016/17, noting the impact on the budget as set out in paragraph 6(i);
  5. agrees that £40,000 be ring-fenced from the Council's Emergency Funding provision for voluntary organisations in anticipation of the required capital expenditure needed to deliver a fresh meals service from the Day Centres, as detailed in paragraph 8; and
  6. approves the HRA business plan principles as set in paragraph 27.
7. APPROVAL TO SUBMIT A PLANNING APPLICATION: SITE A, OCKFORD RIDGE (Pages 21 - 26)

[Portfolio Holder: Councillor Carole King]  
[Wards Affected: Godalming Central and Ockford]

The purpose of the report is to seek approval for the submission of a full planning application for development of 'Site A' at Ockford Ridge, to up to 40 new homes.

#### Recommendation

**The Executive is recommended to approve the submission of a planning application for the development of the land at Site A, Ockford Ridge, Godalming, to provide up to 40 new homes, to support the redevelopment and refurbishment programme on the estate.**

8. APPROVAL TO SUBMIT A PLANNING APPLICATION AND COMMONS CONSENT APPLICATION FOR FENCING ON THE LAMMAS LANDS (Pages 27 - 34)

[Portfolio Holder: Councillor Kevin Deanus]  
[Wards Affected: Godalming Charterhouse; Godalming Farncombe and Catteshall]

The report seeks approval to submit a planning application and application for Common Land Consent to the Planning Inspectorate (PINS) to erect a cattle handling pen, gates and fencing on the Lammas Lands, Godalming.

Recommendation

**It is recommended that the Executive**

1. **gives approval for a planning application to be submitted for permission to erect a handling pen and access gates on the Hell Ditch Meadow compartment of the Lammas Lands, Godalming; and**
2. **authorises Officers to submit a PINS application for commons consent to erect a fenceline on the Hell Ditch Meadow compartment of the Lammas Lands.**

9. PROPERTY MATTER - RE-GEAR OF LEASE, UNIT C, GUILDFORD ROAD TRADING ESTATE (Pages 35 - 40)

[Portfolio Holder: Councillor Tom Martin]  
[Wards Affected: Farnham Moor Park]

Authorisation is sought for the re-gear of a long lease, granting an extension to the term on Unit C Guildford Road Trading Estate, Farnham in conjunction with the settlement of an outstanding rent review.

Recommendation

**It is recommended that consent to the lease term be granted for Unit C, Guildford Road Trading Estate, Farnham, upon the terms and conditions as set out in the (Exempt) Annex, with other terms and conditions being agreed by the Estates and Valuation Manager.**

10. APPOINTMENT OF OVERVIEW AND SCRUTINY SUB-COMMITTEES

As members will be aware, Waverley is in the process of reviewing and implementing new Overview and Scrutiny arrangements, and it is anticipated that these will be in place prior to the start of the Council year 2017/2018.

During the remainder of the current Council year, it is anticipated that each Overview and Scrutiny Committee will want approval from the Executive to set up Sub-Committees for pieces of work coming up. To improve the efficiency of this process and to enable the Committees more time to get their work underway and start to meet, it is proposed that approval be granted from the Executive to establishing these Sub-Committees in advance of them being required.

Recommendation

**It is recommended that approval be given to each Overview and Scrutiny Committee to set up no more than two Sub-Committees to undertake in-depth review work in 2016/2017, with no more than one Sub-Committee per Committee to run at the same time.**

11. EXECUTIVE DIRECTOR'S ACTIONS

To note any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting.

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

13. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone  
Emma McQuillan, Democratic Services Manager, on 01483 523351 or  
by email at [emma.mcquillan@waverley.gov.uk](mailto:emma.mcquillan@waverley.gov.uk)**